

IMPACT ON EDUCATION

STAR Grant Process Request for Letters of Intent

Deadline: 5 p.m. February 17, 2006

Application Process:

Impact on Education is accepting letters of intent for broad-based, research-supported, projects that will increase the number of BVSD students graduating from high school and reduce the achievement gap.

All BVSD educators are invited to submit a letter of intent describing the proposed project. Impact on Education's STAR advisory group will review the letters and send requests for proposals to selected applicants. Due to commitments to fund multi-year programs, funding of new programs will be dependent upon availability of additional funds.

Please note: Letters of intent cannot include requests for funds to purchase PCs. The passage of 3A requires that the district purchase PCs with specific specifications.

Applicants should submit the following:

- **Applicant information page**—This form is available for downloading from Impact on Education's Web site, www.impactoneducation.org.
- **Letter of intent**—No more than two pages, single-spaced, which briefly discusses the following:
 1. Description of goals and objectives for the purposes of this grant.
 2. Description of activities planned to accomplish these goals.
 3. Description of the students served (include approx. number served) and how they will benefit.
 4. Names of initial team members and titles. (Additional names can be added to the full application.)
 5. A brief implementation timeline.
 6. Other organizations, if any, participating in the activity.
 7. Long-term sources/strategies for funding at the end of the grant period.
 8. Strategy for evaluating the program/organizational outcomes.
- **Budget**, include a break down for each year of funding and a total project budget.
- Please do not submit anything other than the requested documents. Only complete applications will be considered.

Late documents will not be accepted

INSTRUCTIONS FOR SUBMITTING LETTERS OF INTENT:

- Send **ONE** copy of the applicant information page, letter of intent and budget to sue@impactoneducation.org . **This is the preferred method for submission.** You will receive a return e-mail confirming that your materials have been received.
- If you cannot submit your application over e-mail, mail or bring **15 unbound copies** of your applicant information page, letter of intent and budget to the address below by **5 p.m., February 17, 2006:**
 - Impact on Education
 - 75 Manhattan Drive, Ste. 205
 - Boulder, CO 80303
- Sorry, we cannot accept faxes.

For more information, please contact Sue Fonda at (303) 524-3865 or email at sue@impactoneducation.org.